

2016 Business Managers Professional Development Workshop

TUESDAY – July 26th, 2016

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| 8:15 AM – 9:00 AM | Florida Association of County Health Department Business Administrators Presentation and Awards |
| 9:00 AM – 9:30 AM | Registration and Check-in for Professional Development Workshop |
| 9:30 AM - 9:35 AM | Introduction – Brenda Brown, Florida Association of County Health Department Business Administrators President |
| 9:35 AM – 9:45 AM | Welcome – Michele Tallent, Acting Deputy Secretary for Administration |
| 9:45 AM – 10:15 AM | Division of Administration - Ed McEachron <ul style="list-style-type: none">- <i>Overview for FY 2016 - 2017</i>- <i>Administration Strategic Plan</i>- <i>ICQ 's Feedback and Upcoming Changes</i>- <i>Public Health Financial Management Program</i> |
| 10:15 AM – 10:30 AM | Break |
| 10:30 AM – 11:15 AM | Bureau of Finance & Accounting - Robert Herron <ul style="list-style-type: none">- <i>Go Travel Project</i>- <i>General Appropriations Act (GAA) Changes</i>- <i>Concentration Account Changes</i>- <i>Grants Management & Federal Grant Tracking System (FGTS)</i>- <i>New Financial System – PALMS</i> |
| 11:15 AM – 12:00 PM | Division of Public Health Statistics – Phil Street/Ron Humphries <ul style="list-style-type: none">- <i>Florida Health Performs & Utilizing the data to Its Potential</i>- <i>New report system and report locations</i> |
| 12:00 PM – 1:00 PM | Lunch (on your own) |
| 1:00 PM – 2:00 PM | Business Operations Improvements – County Health Systems Administrative Services Field Team (Mike Sentman, Lil Perry, Kathy Smith, Jim Griffin) <ul style="list-style-type: none">- <i>Summary of CHD Site Reviews & Most Common Findings</i>- <i>Review of Data to Assess Financial Risk Of CHD</i>
Beth Benton, Office of Budget and Revenue Management <ul style="list-style-type: none">- <i>Administrative Snapshot – Discussion of New Indicators</i><ul style="list-style-type: none">○ <i>AOB Alignment (negative release balances)</i>○ <i>OCA Cash Balances</i>○ <i>Budget Module kept up to date</i>○ <i>Cash Balance</i>○ <i>Timeliness of payments, EARS, CSRs, etc.</i> |

- 2:00 PM – 2:15 PM** **“Career Path to a Health Officer” – Tito Rubio, DOH Citrus County**
- 2:15 PM – 3:00 PM** **Office of Information Technology – Carol Kirk/Bret Hart**
- ***USAC Grant & Circuit/Bandwidth Upgrades***
- ***Direction of Technology – What’s coming?***
 - ***Windows 10 and Microsoft Office***
 - ***Equipment Upgrades and Standardization******Regionalization of IT***
- 3:00 PM – 3:15 PM** **Break**
- 3:15 PM – 4:00 PM** **Bureau of General Services – Roger Twitchell**
- ***Records Management and Disposition***
- ***Inventory Systems***
- ***Leasing Updates***
- ***Purchasing Updates & QA Reviews***
- ***Statewide Purchasing Training***
- 4:15 PM – 5:00 PM** **Shared Services**
- ***HR Regionalization – Amy Graham***
 - ***Status of Transition***
 - ***New HR Electronic System (Cherwell)***- ***Billing HUB Metrics and Successes – Greg Ballard, Victor Walsh, Ross Schaper***
 - ***Benefits & Success of Billing HUBs***
 - ***Reports to Measure Success/Metrics***
- 5:00 PM – 5:15 PM** **General Questions/Wrap Up**